

December 3, 1981

16 Executive Council #2

UNIVERSITY OF COLORADO
STUDENT UNION

Sponsored By: Co-Presidents: Ellen Balaguer
Brad Blackwell

A BILL

A bill to establish the position of Assistant Finance Director.

BILL SUMMARY

This bill establishes the position of Assistant Finance Director.
It shall be a paid staff position.

BE, IT ENACTED By the Executive Council of the University of Colorado Student Union, THAT:

- SECTION 1: A new position shall be created and it shall be called the Assistant Finance Director.
- SECTION 2: The duties of the Assistant Finance Director are included in this Bill's addendum.
- SECTION 3: The Assistant Finance Director shall be paid at the level of a Commissioner. These funds shall be allocated from Central Reserve for the remainder of year 81-82. Starting 82-83 the funds for this position will be regularly budgeted.
- SECTION 4: This Assistant Finance Director shall be a member of Finance Board and shall be appointed by the Finance Board.
- SECTION 5: This bill shall take effect upon passage.
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December 3, 1981 - First Reading - Passed as Amended - Acclamation
December 10, 1981 - Second Reading - PASSED - Acclamation



Brad Blackwell
UCSU Co-President



Tad Miller
President Pro-Tempore
UCSU Executive Council



Ellen Balaguer
UCSU Co-President

STUDENT FINANCE DIRECTOR

UMC Room 333; Phone 492-7473

- A. The role of the UCSU Assistant Finance Director is to:
1. Assist the Finance Director in:
 - a) providing well informed input and student perspective on all levels of the UCSU budgetary process.
 - b) providing student advocacy at all levels of the University Financial community.
 - c) preparing the student fee package and the UCSU operations budget (with the Executives).
 - d) in providing input and leadership on those projects (as delegated by the Executives or as delegated by the Finance Board or Executive Council and approved by the Executives) of direct interest to the student body.
 2. Take direction from the UCSU, particularly UCSU Executives and Finance Director matters of interest to UCSU as they relate to the University financial community.
- B. General on going responsibilities include at least 20 hours per week in the pursuit of these UCSU responsibilities:
1. Responsible for financial projects as deemed necessary by the Finance Board, UCSU Executives or UCSU Executive Council.
 2. Serving on and actively participating in the following committees:
 - a. UCSU Executive Staff
 - b. Joint Board on Student Finance, Vice-Chair
 - c. SOC
 - d. Committee on Joint Boards, Chair
 - e. Such committees as may arise on a permanent or ad hoc basis
 3. Meetings with the following:
 - a. Finance Director (several times per week)
 - b. UCSU Executives (as often as deemed necessary)
 - c. UCSU Executive Council (regular staff report)
 - d. Such personnel as deemed necessary
 4. Assisting the Finance Director in the on-going responsibilities involved with the annual budget process.
 5. Fills in for the Finance Director in his/her absence until their return or a permanent Finance Director is appointed.
- C. Suggested examples of possible projects:
1. Alternative Investment Opportunities
 2. Student Fee Expenditure Policies
 3. UCSU Wide Depreciation Schedules
 4. SOC Financial Guidelines
 5. Interest Income Problem
 6. Various Budget Format Consideration
 7. Improved Allocation Accountability
 8. Modernizing Methods of Financial Management
- D. Benefits
1. Opportunity to help fellow students, present & future.
 2. Experience in financial planning, policy making, & analysis of the \$7.5 million student fee budget.
 3. Opportunity for truly meaningful responsibility for a major budgetary entity in a public institution.